

People In Motion

COVID - 19 Pandemic Response

Policy and Procedures

September 2020

Title	Part 1: Monitoring		
Original date	September 2020	Section	
Date last		Policy Title	MONITORING COMPLIANCE & POLICY REVIEW

MONITORING COMPLIANCE & POLICY REVIEW/CHANGE

The Executive Director and Program Directors will monitor compliance with the COVID – 19 Policies and Procedures as necessary through its annual evaluation and/or as new orders from the Province of British Columbia become available.

Title	Part 2: Purpose		
Original date	September 2020	Section	Section 1
Date last		Policy Title	COVID-19 Pandemic Response

PURPOSE:

To reduce transmission hazards during the COVID-19 Pandemic.

The People In Motion is committed to following the orders and guidelines established by the Provincial and Local Health Officer, Work Safe BC, BC Centre for Disease Control, and relevant public health organizations.

POLICY STATEMENT:

The Kelowna & District Society for People In Motion supports safe facilities, program delivery, and event attendance. Efforts to establish a new normal during the COVID-19 Pandemic will be framed with the overarching desire to protect the Board of Directors, Volunteers, Contractors, Facilitators and Participants and against transmission of COVID-19. Despite the Societies' best efforts, the risk remains that a COVID-19 outbreak could occur.

When the COVID-19 Pandemic comes to an end by declaration of relevant public health organizations, including the World Health Organization, this policy will cease to be in effect.

DETAILS:

1 General Conditions:

Volunteers, Contractors, Facilitators, and Participants are expected to:

- i. Stay home if they are sick
- ii. Self-isolate for 14 days if they have traveled outside of Canada
- iii. Practice personal hygiene
- iv. Manage their own risk when attending all facilities, outdoor spaces, and services to which People In Motion operates programs
- v. Avoid gathering in groups or overcrowding

2 Physical Distancing

- i. All Volunteers, Contractors, and Participants are asked to maintain at least 2m of physical distancing.
- ii. If physical distancing is not possible, Directors, Facilitators, and Volunteers will implement Administrative Controls and Personal Protection Equipment to reduce the risk of transmission.
- iii. Maximum occupancy will be developed and posted in areas utilized by programs to provide adequate space for physical distancing.
- iv. Considerations will be made with regards to ingress and egress to ensure that physical distancing can be maintained while accessing and Society programs or services.
- v. Meetings will be held electronically or virtually when possible.

3 **Facility and Program Operation**

- i. Facilities and programs that cannot support physical distancing guidelines will be closed to the public.
- ii. Facilities or programs may be closed/canceled if determined by the Work Safe BC, RDCO, Government BC, or designate to not meet the objective of the safety plan. Such decisions will be made by the Executive Director and reported to the Board of Directors, Program Directors, and the Community.
- iii. Program participants will be required to sign a COVID-19 Informed Consent and Assumption of Risk.

4 **Sanitization**

- i. High contact touch surfaces in common areas will be disinfected at least two (2) times daily when the facility is in use.
- ii. Shared equipment or resources will be cleaned and disinfected between use or taken out of circulation.

5 **Hand Hygiene**

- i. The Society will provide hand washing or hand sanitization facilities and supplies when there is not a supply at the location where activities will take place.

6 **Safety Plans**

- i. Safety plans will be developed for Volunteers, Contractors, and Participant Health and Safety
- ii. Recreation programs and activities must have a COVID-19 Safety Plan or Return to Sport Policy (Power Soccer, Wheelchair Basketball will adopt the Return to Sport Policy of SportAbility) Adaptive Snow Sports programs will adopt the BCAS Return to Sport Policy
- iii. Facility rentals must have a COVID-19 Safety Plan and must present their safety plan to the Board of Directors of the Society for review upon request.

7 **Events/Rentals**

- i. Facility Use Agreements shall include a COVID-19 Addendum acknowledging the COVID-19 pandemic and Society policies, procedures, and safety plans.

8 **Parks/Playgrounds**

- i. Playground and outdoor amenities are not cleaned or disinfected and are not the responsibility of the People In Motion. Use of the Parks and Playgrounds is under the jurisdiction of the Regional District of Central Okanagan or Municipality to where the activities take place.

9 **Outbreak**

- i. It is vital that any person who believes that they may have become ill or someone in their household may have become sick with COVID-19 within 14 days of attending a program activity to report immediately to the Society as well as the Regional District of Central Okanagan and to seek appropriate medical attention by first calling 8-1-1
- ii. The Society will share personal information for the purposes of contact tracing if the need arises
- iii. All persons taking part in Society activities or attending activities held by a renter must consent to allow their personal information to be shared with the Health Authority as required